

LLC

Includes Special Purpose Companies (SPCs), Holding Companies (HCs)
Single Family Offices (SFOs) & Investment Clubs (ICs)

Application Form	Single Online Dynamic Application Form for Registration and Licence
Application Fees	USD \$5000 Annual Fee USD \$5000 prorated for the first year *

Qualification Criteria	<p>The criteria typically considered for evaluating whether your proposed business operations are aligned with the QFC Permitted Activities, and it is considered that your entity will add strategic value to Qatar and the QFC</p> <ul style="list-style-type: none">- Global presence- Global revenues- Global headcount- Presence in Qatar- Financial projections- Scope of activities under QFC- Funding source- Expected no. of employees
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DETAILS YOU NEED TO COMPLETE AND PROVIDE WITHIN THE ONLINE APPLICATION FORM

Undertaking	- Acceptance of Undertaking
Details of Proposed QFC Entity	<ul style="list-style-type: none">- Proposed activities/services within QFC- Proposed name (English and Arabic)- Registered office^{ff}(which must be in a QFC designated location) - Financial Year End- Shareholder details- Authorised Share Capital (no minimum)- Expected no. of employees (projections over 3 years)- 3 years' financial projections- Funding source- Confirmation if entity will meet definition of Designated Non-Financial Business or Professional (DNFBP) <p>^{fff}SPCs and HCs, can use SSP's office, if within QFC</p>

Details of Incorporators and Officers	<ul style="list-style-type: none">- Incorporators and Controllers (Individual/Corporate) (<i>shareholders for investment Clubs - Min. 2 & Max. 15</i>)- Director(s)- Senior Executive Function- Designated Representative (<i>for SFO</i>)- Secretary- MLRO/DMLRO (<i>for DNFBP</i>)
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* For HoldCos, application fees is USD \$5000 and annual fee is USD \$500

Minimum Document Requirements	<ul style="list-style-type: none">• Ultimate Beneficial Ownership (UBO) - Annexure I and Annexure II must be provided• Articles of Association (<i>option to adopt QFC Standard Articles of Association or bespoke</i>)
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For Individuals:

- Signed Declaration and Consent Form for Incorporator(s)/Director(s)/Senior Executive Function/Secretary
- CV or business profile, passport copy and/or Qatar ID for Incorporator(s)/Director(s)/SEF/Secretary
- A No Objection Certificate (NOC)/letter from the Qatari entity/sponsor for individuals currently under sponsorship in Qatar and/or any Incorporators who have an existing entity either through corporate ownership or branch in the State of Qatar

For Corporates:

- Signed Declaration and Consent Form
- A copy of the Incorporator's current Certificate of Incorporation or Registration in its place of origin
- A copy of the constitutional document of the Incorporator
(*Note: Where the document above is not in the English language, this must be accompanied by a translation - that is certified as a true and accurate translation of the document by a professional translator*)
- A copy of the Resolution of the board of directors (available within application form)

If DNFBP:

- Applicant's AML manual in compliance with the QFCRA's AML/CFTR Rules (Guidelines provided)
- For MLRO and DMLRO:
 - CV detailing the individual's AML/CFT experience and qualifications
 - Passport copy and/or Qatar ID copy
- For other professionals:
 - Copy of current professional membership certificate
- Additional documents may be required

Requirements to be Fulfilled Post Licensing	<ul style="list-style-type: none">- Appointment of Auditor- Professional Indemnity Insurance (PII)^{***}- Additional specific requirements per Licensing Letter issued post registration
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PII is required for Professional Services firms. Information Technology and HR firms may be exempted depending on the type of activity. HoldCos, SPCs and LLC(IC) are not required to provide PII. In addition, firms conducting Management Operations and Company Head Quarters are not required to provide PII